



NEED HELP WITH HEATING AND/OR ELECTRIC BILLS ?

YOU CAN NOW **APPLY ONLINE** FOR

- HEAP (Home Energy Assistance Program) and
- USF (Universal Service Fund)

Instructions for applying online

You can now apply or recertify for Home Energy Assistance(HEA) and Universal Service Fund(USF) benefits by going online to DCAid portal at <http://dcaid.dca.nj.gov/en-US/>

Important Login Information

- Please be sure to remember your login details, as you'll need them to access the portal.

Please make sure you have all required documents saved in your device before applying.

You won't be able to submit your application if any of these documents are missing:

- ❖ **Social security cards for everyone in your household**
- ❖ **Proof of four consecutive weeks of income for all household members 18 and over.**
 - (Income includes, but is not limited to, employment pay stubs, unemployment, social security, SSI, pension, business income, rental income, food stamps, TANF, etc.)
- ❖ **Proof of residence:**
 - If you own your home: a copy of the current mortgage statement, tax bill, or deed.
 - If you rent: A copy of your current lease or letter from your landlord/tenant verification form.
- ❖ **Current utility bill:**

A copy of your most recent utility bill for gas and/or electric. Please provide the full first page of the bill as we cannot accept bill stubs.

If you have moved to a new address since you last applied for assistance, you must submit a NEW USF/HEA application (not a recertification).

Complete the following steps:

1. Sign in if you have an account/ create one if you don't have an account

2. Complete Program Qualifications

If you had benefits for 2023-2024 season you will be asked to verify your SSN and date of birth. Then your data will automatically populate the application.

4. Input required information

Review & submit required information & documentation by 06/30/2025.

5. Submit your application. Don't wait.

Be sure to click submit to finalize your application. You'll receive a confirmation once your application has been submitted.

Make sure to select the **Affordable Housing Alliance/AHA** as your agency so we are able to review your application. If you need more information about the programs, please visit:

<https://housingall.org/utilityassistance/>